

Minutes of Directors' Meeting - 12 August 2013

By Teleconference in accordance with Article 80

The meeting commenced at 12:30

**NOTE: The Board meeting used a 'consent agenda' approach:
Starred items were for discussion. Non-starred items were approved/noted without discussion**

1. ATTENDANCE

1.1 Roll-Call and Apologies

The meeting was chaired by the Vice-President.

Present: Gunela Astbrink, **Paul** Brooks (Treasurer), **Narelle** Clark (President), **Roger** Clarke (Secretary), **George** Fong (Vice-President), **Rob** Gregory, **Cheryl** Langdon-Orr, **Jon** Lawrence, **Andrew** McRae, **Craig** O'Toole, **Skeev**e Stevens

Apologies: **Holly** Raiche

1.2 ** Agenda

No additional items were starred.
The Board adopted all non-starred items.

1.3 Call for Declarations of Interest

Nil.

1.4 Call for Declarations of Absence

Nil.

2. MINUTES OF PREVIOUS MEETING

The Board adopted the Minutes of the Meeting of 14 May 2015.

Moved: Narelle Seconded: Craig

3. REPORTS

3.1 Executive Committee - Narelle Clark

ToR: <http://www.isoc-au.org.au/Policy/ToR-ExecCtee-120214.doc>

The Board accepted a verbal report from the Vice-President on the web-site transition.

Secretary:

Action Item: Secretary to draft a Secretary's Handbook, which is to reflect the aspects recorded in the meeting of 12 March 2013 - A draft has been circulated, and substantial revisions made subsequently

Action Item: Secretary to design the Handbook for use by incoming Directors - Still to do

Action Item: Roger is to draft a Policy document relating to SIGs:

Roger's email of Wed, 10 Apr 2013 15:13:07 +1000, filename PolicyReSIGs-130410.doc

Craig's email of Wed, 10 Apr 2013 21:53:44 +1000 - Discussions required on this aspect

**** Action Item:** Extensions to the 'ISOC-AU Policy re Dealing with the Media' are needed, incl.:

<http://isoc-au.org.au/Policy/PolicyReMedia-120410.doc>

- a media messaging matrix (topics vs. audiences, key message per cell)
- use of social media comment
- use of iamems
- use of the web-site
- constraints on speech (defamation, copyright, sub judice, etc.)

3.2 Treasurer's Report - Paul Brooks

The Board accepted the Report.

The contingent loss in relation to the last IPv6 conference did not eventuate.

Discussion took place in relation to the rapidity with which credit-card expiry-dates go by.

It was noted that the financial statements needed to be finalised and sent to the auditors a.s.p., but renewals currently have priority.

The question was raised as to what reserve-level of funds the Board should set.

**** New Action Item:** Paul, George and Craig to prepare a list of missing members to be followed up

**** New Action Item:** The financial reports are needed in the hands of the Board and the auditors at the latest by 3 September.

**** New Action Item:** Treasurer to present a Budget for 2013-14

With the finances in a healthier state than was the case during the last 3 years, lengthy discussion took place about the

need to move back towards having support staff.

The consensus was that the priority application of funds is the hiring of a part-time staff-member or contractor.

The available funding is currently the balance less the reserve, say \$45,000 - \$30,000 = \$15,000.

There's a degree of inconsistency between the aims of raising funds (executive-level appointee) and supporting admin (less senior).

The initial hiring is likely to be on the administrative side, to free up the Treasurer in particular, to ensure that members' experiences are more positive, and possibly to upgrade social media activities.

Ad hoc contracting may be more appropriate than, say, a 2-day per week 'retainer', because of the lumpy demand.

Narelle proposed that, as in the past, supervision would be provided by the President.

**** New Action Item:** Exec Committee to present the Board with a proposal, incl. timetable, costs and activities

3.3 Events Committee - VACANT

ToR: <http://www.isoc-au.org.au/Policy/ToR-EventsCtee-120214.doc>

Nil Report.

Enthusiastic support was declared for the possibility of an election-related event, including the intended regional venue. The primary intent is to have the alternative Ministers for Communications face-to-face. Consideration has also been given to the possibility of the Greens Communications spokesperson being involved.

It was noted that the meetup-com page for Sydney was renewed for 6 months, but Canberra and Melbourne were not.

Discussion took place on the topic of seeking Events Committee members and Chair from the membership.

**** New Action Item:** Narelle to convene a meeting of the Events Committee, including clarification of the function and Terms of Reference, including funding delegations, and acquisition of further support from members, possibly including a Chair.

**** New Action Time:** Skeeve suggested rejuvenation of the (lapsed, originally Telstra-AFR) Australian Internet Hall of Fame, by means of a nomination process and presentation dinner.

3.4 Policy Committee - Rob Gregory

ToR: <http://www.isoc-au.org.au/Policy/ToR-PolicyCtee-120214.doc>

Nil Report.

It was noted that the Policy Committee was not functioning as intended.

3.5 FUMP Committee (Fund-raising, Marketing and Promotion) - Holly Raiche

ToR: <http://www.isoc-au.org.au/Policy/ToR-FUMPCTee-120214.doc>

Nil Report.

3.6 Governance Task Force - Roger Clarke

ToR: <http://www.isoc-au.org.au/Policy/ToR-GovTF-120214.doc>

Nil Report.

3.7 IPv6 SIG - Mike Biber, Craig O'Toole

Nil Report.

3.8 S&E (Skills & Expertise) SIG - Kevin Karp

Nil Report.

3.9 Accessibility & Usability SIG - Gunela Astbrink

Nil Report.

3.10 Other Appointees

Nil Report.

4. DIRECTORS' REPRESENTATIONS

Narelle attended:

- ISOC BoT
- IETF 87
- ACMA CCC
- ACMA TAG
- ICANN 46 Beijing

Paul attended:

- ACMA TAG

5. DISCUSSIONS WITH NOTICE

Nil.

6. OTHER BUSINESS

Nil.

7. NEXT MEETINGS

The Board has previously determined that each Board member is to **NOTE IN THEIR DIARY** that the **DAY OF MONTH** except January is a potential meeting date, on the understanding that a minimum of 4 meetings and a maximum of 6 will be called.

To date, 3 meetings have been held during 2013, on 12 March, 14 May and 12 August; and 2 more likely dates are presaged:

Mon 9 Sep

Wed 16 Oct [AGM]

Tue 12 Nov [Election of Officers]

Mon 9 Dec

The meeting concluded at 13:50

Signed as a correct and complete record of the above meeting. Narelle Clark, President, ISOC-AU