

Minutes of Directors' Meeting - 10 June 2014

By Teleconference in accordance with Article 80

The meeting commenced at 12:30

**NOTE: The Board meeting used a 'consent agenda' approach:
Starred items were for discussion. Non-starred items were approved/noted without discussion**

1. ATTENDANCE

1.1 Roll-Call and Apologies

Present: **Gunela** Astbrink, **Paul** Brooks (Treasurer), **Narelle** Clark (President), **Chris** Disspain, **George** Fong (Vice-President), **Rob** Gregory, **Cheryl** Langdon-Orr, **Jon** Lawrence, **Craig** O'Toole, **Holly** Raiche

Apologies: **Roger** Clarke (Secretary), **Andrew** McRae

1.2 ** Agenda

No additional items were starred.

The Board adopted or noted all non-starred items, as appropriate.

1.3 ** Call for Declarations of Interest

Nil

1.4 Call for Declarations of Absence

Nil.

2. MINUTES OF PREVIOUS MEETING

The Board **adopted** the Minutes of the Meeting of 2 February 2014. (Chris, Holly)

Matters arising:

- Narelle reminded people to update Directors' areas of interest on Google Drive

3. REPORTS

3.1 ** Executive Committee - Narelle Clark

ToR: <http://www.isoc-au.org.au/Policy/ToR-ExecCtee-120214.doc>

The Board noted the President's verbal report re:

- Job Description of the CEO - substantial work had been done on this but not as yet completed. A draft will be circulated soon.

The Board approved-in-principle the Web-Site Plan (George, Paul)

File WebSitePlan-140502.doc, sent Tue, 27 May 2014 16:35:30 +1000

Action Items Outstanding:

The Board was asked to approve the 'Policy re Dealing with Social Media', but in Roger's absence it was held over.

File PolicyReSocMedia-140420Revs.doc, sent Sun, 20 Apr 2014 17:18:50 +1000

Secretary's Action Items Outstanding:

- Secretary's Handbook (Preliminary draft previously distributed)
- Directors' Handbook (Terms of Reference agreed)
- Policy document relating to SIGs (Draft distributed, but held over)

3.2 ** Treasurer - Paul Brooks

An informal report was provided. There has not been any major change in the accounts since the report to the Strategic Retreat.

The draft budget had been prepared by Paul and will be circulated for approval (was circulated via email just before the end of the meeting). Craig suggested that the budget be adjusted to include the admin position.

Gunela indicated that it would be important to include clarify budget outlays in relation to auIGF participation.

Paul agreed to incorporate this in the budget but felt it was important to circulate first.

Rob Gregory indicated that a clearer policy as to travel expenses needed to be articulated.

Paul outlined a job description for a book-keeper /admin person.

The Board **resolved** that Paul was to go ahead with this position. (Paul, CLO)

Action Items Outstanding:

- List of missing members to be followed up
- Budget for 2013-14

3.3 Events Committee - Craig O'Toole

ToR: <http://www.isoc-au.org.au/Policy/ToR-EventsCtee-120214.doc>

An informal report was provided.

- Craig has been busy putting together the podcasts. Due out soon.
- A debrief for the Department of Communications with regard to Net Mundial in Brazil took place on 3 June 2014.
- Discussion took place in regard to a meeting during APNIC 38. Generally felt that auIGF in August was too early. Preferable if possible to have the AGM at APNIC 38. But a meeting could still be held then.

Action Item:

- Pacific IINet plus Regional INET Brisbane 2015. Discussion continues with Naveed Haq. Craig has carriage of the matter, and will follow up with the Exec Committee.

Action Item Outstanding:

- Narelle to convene a meeting of the Events Committee, including clarification of the function and Terms of Reference, including funding delegations, and acquisition of further support from members

3.4 ** Policy Committee - Rob Gregory

ToR: <http://www.isoc-au.org.au/Policy/ToR-PolicyCtee-120214.doc>

Nil report.

Action Item Outstanding: Holly to send the Board a copy of the draft Cloud Computing Regulatory Stocktake.

3.5 FUMP Committee (Fund-raising, Marketing and Promotion) - Holly Raiche

ToR: <http://www.isoc-au.org.au/Policy/ToR-FUMPCtee-120214.doc>

Nil Report.

3.6 Governance Task Force - Roger Clarke

ToR: <http://www.isoc-au.org.au/Policy/ToR-GovTF-120214.doc>

Nil Report.

3.7 IPv6 SIG - Mike Biber, Craig O'Toole

Nil Report.

3.8 S&E (Skills & Expertise) SIG - Kevin Karp

Nil Report.

3.9 Accessibility & Usability SIG - Gunela Astbrink

Nil Report.

4. DIRECTORS' REPRESENTATIONS

Narelle, Holly, Cheryl and Chris: all participated in Net Mundial, in Brazil, 23-24 April 2014.

Paul: Interview on wireless networks on ABC Regional (Vic) 8 May 2014.

George: Regular weekly segment on ABC Ballarat (<http://www.abc.net.au/ballarat>).

5. DISCUSSIONS WITH NOTICE

5.1 ** Non-Functioning Committees and SIGs

GA suggested that the draft policy on SIGs be reviewed prior to decisions being made on the future of Committees and SIGs.

RC's email on 10.4.13 at 15:13 outlines this

Narelle reminded everyone to review the SIGs they were involved with.

Rob suggested that an Internet Governance SIG made sense.

CLO - active engagement with existing fora would be important. (N.B. We are an At Large organisation - CLO).

Action Item: Rob to put the proposal through IAMEMS and to do it at a possible meeting at auIGF.

5.2 ** AGM Date and Logistics for 2014

This will need to be separate from auIGF, which is shifting from November to August.

The suggestion is to have the next AGM in Sydney if it is not going to be held at APNIC38.

Action Item: Exec Committee to establish a date and venue. Avoid IETF and ICANN dates.

6. OTHER BUSINESS

The Board noted that George and Narelle to meet with the Hon Jason Clare, Shadow Minister for Communications, on 3 July.

7. NEXT MEETINGS

The Board has previously determined that each Board member is to **NOTE IN THEIR DIARY** that **12:30-13:45 on the 2nd MONDAY of every month** except January is a potential meeting date, but on the understanding that a minimum of 4 meetings and a maximum of 6 will be called:

Mon 7 Jul

Mon 11 Aug [AGM Prep]

Mon 8 Sep

[Oct AGM]

Mon 10 Nov [Election of Officers]

Mon 8 Dec 2014

The meeting concluded at 13:40

Signed as a correct and complete record of the above meeting. Narelle Clark, President, ISOC-AU