



**Internet Australia  
ABN 36 076 406 801**

## **Minutes of the Meeting of Board of Directors**

**16 November 2015 – 12.30pm  
Via Teleconference**

### **1. ATTENDANCE:**

**1.1 Present:** George Fong (Chair), Paul Brooks (Vice-Chair), Laurie Patton (CEO), Craig Ng (Treasurer), Keith Besgrove (Secretary), Gunela Astbrink, Cheryl Langdon-Orr, Craig O'Toole, Holly Raiche, Jacki O'Sullivan (Minutes)  
**Apologies:** Narelle Clarke, Chris Disspain, Rob Gregory, Jon Lawrence

**1.2 Declarations of Interest:**  
Nil.

### **2. MINUTES OF PREVIOUS MEETING:**

- The minutes of the 10 August 2015 Meeting were circulated.
- There were no further amendments or matters arising from the 10 August 2015 Minutes.
- The Minutes were accepted (Proposed Holly Raiche, Seconded Cheryl Langdon-Orr).
- It was noted Craig Ng did not vote on the minutes due to non-attendance at the 10 August 2015 meeting.

### **3. APPOINTMENT OF EXECUTIVE POSITIONS:**

#### **3.1 Proposed Appointments:**

The Chair advised that as no formal resolution had been circulated, it was proposed the appointments as listed be elected as per the Constitution. The Chair declared all 4 positions vacant with 4 members nominated for the positions. The Treasurer advised the Board that the Constitution allows for more than 1 Vice-Chair position. The Board agreed the meeting would be adjourned for further discussion offline on the appointment of a second Vice-Chair, with the meeting to reconvene by 14 December 2015 to close off any further election.

##### **3.1.1 Election of Chair:**

The Vice-Chair called for nominations for the position of Chair. Holly Raiche nominated George Fong. There were no other nominations. All in favour. George Fong accepted and appointed as Chair, Internet Australia.

##### **3.1.2 Election of Vice-Chair:**

The Chair called for nominations for the position of Vice-Chair.  
Craig O'Toole nominated Paul Brooks. There were no other nominations. All in favour.  
Paul Brooks accepted and appointed as Vice-Chair, Internet Australia.  
The Vice-Chair advised the Board he had no objections to a second Vice-Chair being elected.

### **3.1.3 Election of Treasurer:**

The Chair called for nominations for the position of Treasurer.  
Cheryl Langdon-Orr nominated Craig Ng. There were no other nominations. All in favour.  
Craig Ng accepted and appointed as Treasurer, Internet Australia.

### **3.1.4 Election of Secretary:**

The Chair called for nominations for the position of Secretary.  
Holly Raiche nominated Keith Besgrove. There were no other nominations. All in favour.  
Keith Besgrove accepted and appointed as Secretary, Internet Australia.

## **4. EXECUTIVE REPORTS/UPDATES:**

### **4.1 Chair:**

The Chair advised most were aware of current activities, including membership negotiations with several corporates, a possible gold membership and several others that are progressing. Contact has been made and is continuing with the Attorney General's Department and Sam Chard in relation to the Data Retention Act.

### **4.2 Treasurer:**

The Treasurer advised as he was absent from the last meeting, the first quarterly results had been circulated via email. He noted there was nothing to add and the intention was to prepare quarterly reports for future meetings. It was noted the current financial status is healthy with \$50k in the operational account, \$22k in Term Deposits plus miscellaneous. The Budget is tracking well with no need for any revisions at this stage. A reminder to all to observe disciplined expenditure.

The Board was advised membership invoices have not yet been sent. While there was a consensus on an increase in membership fees from \$250 to \$500 it had not been formally ratified by the board. The Board agreed:

**Motion** (proposed Cheryl Langdon-Orr, seconded Craig Ng):

- Existing members would be billed to July 2016 at \$275 (\$250 Membership + \$25 GST).
- New Members would be billed \$550 (\$500 Membership + \$50 GST).
- A letter would be sent to existing Members that 2016/17 fees would increase to \$550 (\$500 Membership + \$50 GST).

**Carried.**

The Treasurer would work with Jon Lawrence on sending out the current invoices together with a letter to existing members advising of the 2016-17 increase.

The Treasurer advised the Internet Australia book-keeper Suzanne Redhead, had 'read only' access to accounts. He proposed Suzanne Redhead be given full access with the intention she sets up payments which would then be approved by one of the Directors with countersigning authority (with email advice being sent to the Directors to retain accountability and transparency). Cheryl Langdon-Orr raised the issue of whether only a limited number of people could have account access, this will be checked by Craig Ng and the Board advised if there are any issues.

**Motion** (proposed Craig Ng, seconded Cheryl Langdon-Orr):

- That Suzanne Redhead be added as co-signatory on the operational bank account of Internet Australia.

**Carried.**

The Treasurer proposed to add Laurie Patton as a signatory on the single sign-on account (credit card).

**Motion** (proposed Craig Ng, seconded Paul Brooks):

- That Laurie Patton be added as a signatory on the single sign-on account of Internet Australia.

**Carried.**

#### **4.3 CEO:**

The CEO advised there was nothing of major significance to report that the Board was not already aware of from emails and phone calls. Status updates on various matters include a letter had been written to the Attorney General's office and Sam Chard requesting the review of the Data Retention Act be brought forward, the push to acquire more corporate members continues including follow-up with Law Institute of Victoria and a meeting set up by Rob Gregory with Universities Australia re possible membership, three to five events are planned for 2016 for the Parliamentary Friends of the Internet. The CEO noted the need to hold a meeting of the Advisory Council, which he planned to arrange in early 2016.

#### **4.4 Vice-Chair:**

The Vice-Chair advised a meeting had been held regarding data retention with Attorney General's Department (Sam Chard). Our concerns were highlighted and Ms Chard seemed legitimately concerned to listen to our issues. Feedback from her acknowledged the same issues regarding the concerns of smaller ISP's and she welcomed us working with GD on this matter. She asked for an update on the particular issues we faced and thoughts regarding what was flawed in the act, and agreed there were other issues that would be forthcoming in the review in 2018. She acknowledged she also wanted to get the CAC involved in meetings with ISP's and she would endeavour to have people attend face to face meetings. The issue of cost reimbursement was also raised and agreed would be discussed further.

### **5. DIRECTORS REPRESENTATIONS:**

The issue of Director's representations with other organisations was raised. It is clear there is a high level of activity, ie; George Fong attended an ACMA Community Forum and gave a presentation on Data Retention and NBN updates, with the purpose to inform other members on the progress of the NBN, particularly in regional areas; Cheryl Langdon-Orr attended a webinar in the Asia-Pacific Region where Internet Australia is part of the ICANN and APAC. She noted any of our members are welcome and extended an invitation to all.

It was agreed that directors would advise (the CEO / Chair) of any Internet related organisations of which they are currently members, including:

- The name and nature of the activities of the organisation
- Is it voluntary or otherwise (fees paid / expenses met)?
- What travel is involved, particularly overseas?
- Were they appointed to represent IA or if not how were they appointed?
- Any other relevant information

The Chair noted this was to document and gather information. This would also be a standing agenda reporting item going forward.

### **6. STRATEGIC DISCUSSION:**

#### **6.1 Joint Statement on WSIS+10:**

As not all members of the Board had read the WSIS+10 documentation, the Chair requested those remaining Directors read and respond via the email list for final approval. Those that had read the documentation noted their support and that the principals were consistent with those of Internet Australia. The Chair will respond on Internet Australia's behalf when all the directors have responded with their agreement

### **7. ANY OTHER BUSINESS:**

- A reminder to those who had not yet submitted KPI's, to send comments to Laurie Patton/George Fong.
- Laurie Patton advised the Board he had emailed an extract from Crikey regarding site blocking legislation.
- Craig O'Toole has emailed the Board suggesting agenda items that should be taken off future agendas.

**The meeting was adjourned and agreed to be reconvened by 14 December 2015.**