

**Internet Society of Australia
ABN 36 076 406 801**

Directors' Meeting – Monday, 1 July 2019

The meeting opened at 12:30

1. ** ROLL-CALL AND APOLOGIES

Present: **Greg Adamson, Keith Besgrove, Paul Brooks (Chair), Cheryl Langdon-Orr, Peter Tonoli, Geoff Huston, James Horton.**

Apologies: **Sae Ra Germaine, Roger Clarke.**

2. FORMAL MATTERS

There were no formal matters on the agenda

3. CHAIR'S REPORT

The Chair provided a verbal report commencing with a discussion of the Internet Of Things Association of Australia (IOTAA) Executive Council which he attends on behalf of Internet Australia. Major focus is on security of device issues, being lead by Matt Tett. He also mentioned the ISOC IOT Group. In the discussion, Keith mentioned his role as chair of the CommsAlliance IOT Standards Committee. Reference was also made to the Secretary's recent ISOC sponsored travel.

The chair recently met with Transgrid Telecommunications, whom he believes may be interested in becoming a corporate member of IA

IA has been given an extension by the PJCIS for the submissions on which the Policy Committee has been labouring. The Chair will finalise these in the coming week. He has also been responding to questions from the Shadow Minister's office on nuisance recorded messages being received on VOIP phones.

IIA have hired Mr Terry Switzer as its new CEO and the Chair will reach out to him shortly.

The Chair will be away on leave for two weeks from 15 July.

4. OTHER EXEC COMMITTEE MATTERS

**** Treasurer**

The financial component of the Treasurer's report is attached to these minutes.

Other matters raised in the Treasurer's report are as follows:

- We have had a detailed discussion with the bookkeeper in Orange and are clear on an acceptable method of operations moving forward under a quarterly commitment

(noting we report GST Annually and have no other Qtly commitments) and the account activity is very tiny.

- this will include the development of a 2020 budget based on 2019 Actuals and the usual reporting Qty for the Board and YE of P&L Expenditure to date against budget and actuals etc.,
 - requirement for more regular data dumps of Membership processing via the Web site will also allow for easier reconciliation(s) and this should be done now with a 1/7/2018 to 30/5/2019 Report ASAP then a full June month after EOM fo facilitate Year End.
 - This Membership data should be created Qtly for future Qtrs going forward.
- We have instructed the bank to email all future statements directly to the bookkeeper.
 - We will be creating a set of Standard Procedures for future Treasurers to work with so that there is both a clear job description for the role of Honorary Treasurer and clear expectations between the Bookkeeper and our future Hon. Treasurer volunteers.

The Treasurer indicated that the handbook of procedures was about half completed to date.

**** Membership**

Cheryl indicated that the bulk email treatment of external applicants for membership was now functioning.

The Chair sought a clear process for Shantnu to be able to follow up on membership. Keith said that he, Peter Tonoli and, probably Shantnu were all prepared to do follow up on membership (both individual and private) but that we don't know how to operate IA's membership system so we need some help.

Action: Cheryl agreed to host a webinar on this issue with interested board members.

Action: The Chair agreed to provide Keith, Peter and Shantnu with the outstanding spreadsheets on membership.

**** Secretary**

- The Secretary advises that he will be absent overseas 27 April to 3 Jul.

International

Both Cheryl and Paul indicated that relations with ISOC had improved markedly with the change in ISOC personnel and Cheryl's provision of our outstanding Chapter information requirements. Cheryl also reported that the Australian Chapter is now no long listed as "pre-rejuvenation".

**** Technical Infrastructure**

Sae Ra was an apology for this meeting but provided the following report:

- Work is underway to rebuild the website and the server that hosts the website (including mailing lists, email, nextcloud). We are as well going to be given more privileges to the servers. The process will be documented as we go.
- A schedule has been set to send the bookkeeper with data dumps of membership processing via the website. This is to be sent out the first of each month. Instructions will also be put together for this.
- In response to Jon Lawrence's questions:
 - We do have a NextCloud instance but this has been restricted to Board use only at the moment as we are transitioning to the new server.
 - The Submissions have been placed into the news section (for now) from <https://internet.org.au/news> once the server has been moved the reorganising of the files will be displayed in the correct places.
- A dump of all of our documents has now been completed. This will be uploaded to a spot that is easily accessed (most likely a Google Drive folder as it is easier to edit file names and move folders).

Other Admin Matters

The Secretary has asked that, in his absence, the following matters be raised:

- the accounts readiness for the AGM timetable
- the commitment to get a Treasurers Handbook in place, and
- greater scope for non-member contributions to admin and ops.

The first two of these are largely covered in the Treasurer's report. The third item raised by the Secretary was held over until he is present at a future meeting.

5. DISCUSSIONS WITH NOTICE

John Lawrence has made the following request in an email to the Policy mailing list. The latter elements are more appropriately board than head of policy committee decisions:

“Three things

1. my sources tell me that, of course, the PJCIS are happily handing out week+ extensions on both the data retention and aabill submissions. Of course they are, given that the committee won't meet before next friday (5th July) at the earliest.
2. how do I find our previous submissions?

This page: <https://internet.org.au/our-work/29-our-work/submissions/199-submissions-by-ia> clearly hasn't been updated since I last did so a couple of years ago and has been fundamentally broken in the interim

Whatever happened to our Owncloud site? Mr Fong seems to have abandoned us on that.

3. I recently setup a Nextcloud site in under 30 minutes, with these folks:

<https://www.vultr.com/products/cloud-compute/#pricing>

\$5 a month for 25GB.

I also worked out how to install a Let's Encrypt SSL certificate on it (possibly my proudest geek achievement).

Choice of server locations, including Sydney.

So, can I please have admin access again to Joomla (internet.org.au).

Can I please also set up a Nextcloud instance for us (\$5/month).

Can I also please have a copy of every submission sent in the last two years.

thanks
jone"

The response to Jon's email is encapsulated in the technical report above.

5.1 KPIs

All Board-members are to report, in advance, re:

- ** the drafting of bullet-point lists of KPIs for their own roles on the Board, and
- ** posting them to the Board list or a collaborative document, for discussion at Board meetings

6. POLICY ISSUES

Policy discussion focussed on the submissions due that week. The Chair had sought input from smaller ISPs and had encountered little interest.

There was a discussion of the 2019 ISOC Strategic Review. The board noted with some (but not unanimous), concern the apparent narrowing of ISOC global's focus onto more purely technical matters and away from broader policy considerations.

7. EVENTS

Greg raised the issue of public meetings on ethics and artificial intelligence planned by IEEE Society on Social Implications of Technology in Melbourne and Sydney during a visit by Sri Chandra from IEEE Standards Association. Australian Human Rights Commission Ed Santow or his representative will speak on the release of their report on technology, AI, and Human Rights due for release in September. Standards Australia are also invited. Would IA be interested in having a speaker? Greg is also meeting with Deputy Secretary Elizabeth Kelly from DIIS who convenes the cross-departmental committee on AI, and is overseeing the Data61 Ethics and AI public document review, and will mention IA and public

consultation if people wanted. James also indicated that he is in discussions with Elizabeth Kelly through the Open Government initiative. It was agreed that IA would be interested in being involved in the seminars, and our work being mentioned to the Deputy Secretary.

There are three other events in the offing for the second half of calendar 2019:

- Roger Clarke is planning an event canvassing security of consumer goods in the context of the Internet Of Things, following his attendance at a Consumers International Forum on this subject on 2 May in Portugal. Likely timeframe is September/October 2019. See also <https://www.internetsociety.org/resources/doc/2019/the-economics-of-the-security-of-consumer-grade-iot-products-and-services/>
- Holly Raiche is discussing potential joint seminars with ACCAN on the Christchurch Call. Likely timeframe is August 2019.
- Keith Besgrove, Peter Tonoli, Paul Brooks and Cheryl Langdon-Orr have been participating in the Steering Committee for the NetThing which is now scheduled to take place at UTS on the 28th of October 2019. Internet Australia is providing banking support for the event. We have also been asked to take responsibility for organising one of the thematic groups for the event.

Action: Keith to circulate details of the thematic request separately.

8. SIGs

- Knowledge Bank
- Support for ISOC a11y (Accessibility) SIG. Cheryl indicated that the Accessibility SIG was reconfiguring its membership database and that we should be asking our members to join it individually.

9. OTHER BUSINESS

Keith updated the board on the progress of the Nomination Committee of auDA. The Committee is meeting weekly and seeks to refresh the auDA board by 16 November 2019.

10. NEXT MEETINGS

The Chair indicated that he wanted the next meeting, scheduled for Monday 5 August to be an executive meeting and that the main focus of that executive meeting was to be the AGM.

The next meeting of the full board is to take place on 2 September. The following are the remaining dates for 2019:

Mon 5 Aug (NT Picnic Day)
Mon 2 Sep
Mon 7 Oct
Mon 4 Nov (Tas Rec Day)
Mon 2 Dec

The meeting closed at 1:45.

Treasurer's Report

1. Payments Pending (Creditors)

EP

EWay Payments.

\$240.00

Osko Payment
Payment Date 3 Jun 2019
BSB082926
Account No. 464934397
Description Inv AU 250125856
Acknowledgement 8761318
Created on 3 Jun 2019

2. Xero Accounts system (yet to be reconciled for EOM) still shows 1 unpaid Amount *owing* to the Company (as previously and regularly reported) for \$27,500.00 against auDA. The Executive has directed the bookkeeper to reverse this invoice before running 2019YE Accounting, and we will pursue the promised amount in 2020FY with fresh invoicing if the promise of funds is reconfirmed.

3. Issues: MYOB Direct Debit still required cancellation - I will action this with BBL local branch ASAP

4. Cash at Bank in Bendigo Accounts as at 0930 AEST 01/07/2019 Accounts

1. INTERNET SOCIETY OF AUSTRALIA

BSB / Account Number
Account Name
Available
Balance

633 000 / 119 839 538

Operational Account

\$8,728.85

633 000 / 167 607 183

Separate Special Purpose Projects Account

\$0.00

633 000 / 119 867 455

Term Deposit Account

\$1880.25

2. INTERNET SOCIETY OF AUSTRALIA

BSB / Account Number
Account Name
Available
Balance

633 000 / 121 058 150

Card Access Statement Account
\$617.33

3.

Net changes since the last report

Account	Name	Curr
ent Bal Previous Bal 03/06/19 (change)		
633 000 / 119 839 538		
Operational Account		
\$8,728.85	\$7,848.52	(+880.33* Activity listed below)

1. July 1, 2019

1. **\$90.00**Balance after transaction:\$8,728.85

2. **\$0.33**Balance after transaction:\$8,638.85

2. June 30, 2019

1. **\$90.00**Balance after transaction:\$8,638.52

3. June 28, 2019

1. **\$90.00**Balance after transaction:\$8,548.52

4. June 25, 2019

1. **\$270.00**Balance after transaction:\$8,458.52

5. June 20, 2019

1. **\$90.00**Balance after transaction:\$8,188.52

6. June 19, 2019

1. **\$90.00**Balance after transaction:\$8,098.52

7. June 4, 2019

1. **\$180.00**Balance after transaction:\$8,008.52

8. June 3, 2019

1. MYOB - **\$20.00**Balance after transaction:\$7,828.52

9.

633 000 / 167 607 183 **NEW Acc for NetThing**

633 000 / 119 867 455
 Term Deposit Account

\$1880.25

\$1,880.25
 633 000 / 121 058 150
 Card Access Statement
 Account
 Card Fee

\$617.33

\$620.33 (-3.00) Debit

