

**Internet Society of Australia
ABN 36 076 406 801**

Minutes of Directors' Meeting – 10 September 2019

Held by electronic means in accordance with cl.15.2

The meeting commenced at **12:42**

1. ATTENDANCE

1.1 Roll-Call and Apologies

Present: **Greg Adamson, Keith Besgrove, Paul Brooks (Chair), Roger Clarke, James Horton, Cheryl Langdon-Orr, Holly Raiche, Peter Tonoli**

Apologies: **Sae Ra Germaine, Geoff Huston,**

Absent: **Shantnu Kumar**

2. FORMAL MATTERS

The Board ratified the following decisions made between meetings:

1. Approval of the Board Minutes of:
 - o 1 April
 - o 3 June
 - o 1 July 2019, as amended
2. Continuation of the use of Zoom meetings, after clarification was received of the nature of the security breach widely reported in mid-July
3. Its instructions to the Chair on exercising the organisation's vote for Directors of ACCAN, which closes at 4pm today
4. Paul declared a potential (not actual) conflict of interest in relation to a possible paid consultancy for ISOC Global re Pacific Islands connectivity

3. CHAIR'S REPORT

The Board noted the Chair's verbal report

4. OTHER EXECUTIVE COMMITTEE MATTERS

4.1 Treasurer

The Board noted:

- the Treasurer's written reports, and verbal report
- progress with the establishment of a Treasurer's Handbook

The Board approved-in-principle the financial statements for FY 2018-19

4.2 Membership

The Board noted the following outstanding matters:

- Approaches to lapsed Organisational Members
- Provision of a list of lapsed members to Keith and Shantnu

- Approaches to lapsed Individual Members

4.3 Secretary

The Board noted that the Call for Nominations closes Fri 13 Sep

The Board approved-in-principle the documents for provision to members in preparation for the AGM

The Board noted its intention that a solvency resolution be included in the documents going to the AGM

4.4 International

The Board noted Cheryl's verbal report

4.5 Technical Infrastructure

The Board noted the following outstanding matters:

- The website rebuild
- Documentation to enable multiple people to maintain various parts of the web-site
- Reconstruction of the Submissions index, chronological and by topic
- Addition of all papers since 2016, accessible and in order
- Meeting Facility: Zoom vs. whereby.com vs. other options
- A call to Todd on the infrastructure aspects of his email

4.6 Other Admin Matters

The Board noted the need for an Events Coordinator

5. KPIs

The Board noted that 3 Board-members have submitted reports against their KPIs, 7 have not done so, and 1 has declined to do so

6. POLICY ISSUES

The Board noted the Committee Chair's written report

7. EVENTS

The Board noted:

- Keith's report on progress with NetThing (28 Oct), including cash inflows and accounting by IA, and on IA's roles in the event
- Keith's advice that he would be overseas from the 25th of September until the 23rd of October. Because of this, it would be prudent to have a third signatory for the special purpose account and it was agreed that Paul would be that signatory and also that Cheryl would initiate the necessary action with Bendigo Bank
- the ongoing possibility of an event on Consumer Issues in IoT

8. NEXT MEETINGS

Each Board member is to NOTE IN THEIR DIARY that:

- **the 1st MONDAY OF EVERY MONTH except January, 12:30-13:45 is a potential meeting date**
- **a minimum of 4 meetings will be called**
- **a maximum of 6 meetings will be called**

The following are the dates for 2019 and 2020:

Mon 7 Oct 2019

Mon 28 Oct 2019 (immediately following the AGM)

Mon 4 Nov 2019 (Tas Rec Day)

Mon 2 Dec 2019

Mon 3 Feb 2020

Mon 2 Mar 2020 (Labour Day WA only)

Mon 6 Apr 2020

Mon 4 May 2020 (Labour Day QLD, May Day NYT)

Mon 1 Jun 2020 (Reconciliation Day ACT, WA Day)

Mon 6 Jul 2020

Mon 3 Aug 2020 (Picnic Day NT)

Mon 7 Sep 2020

Mon 5 Oct 2020 (Labour Day NSW, ACT, SA, Queen's Birthday QLD)

Mon 2 Nov 2020 (Recreation Day TAS)

Mon 7 Dec 2020

Paul floated the possibility of switching the standard meeting-date away from Mondays

The meeting concluded at 13:43

Signed as a correct and complete record of the above meeting. Paul Brooks, Chair